

## Policy Analyst

NJPP seeks a critical and innovative thinker with expertise and/or interest in three key policy areas: reducing poverty and empowering working families; job creating and collective bargaining; and the evolution of tax policy to facilitate economic development. The ideal candidate will have a firm grasp of how to conduct research and analysis; will write with passion, clarity and purpose; will be able to succinctly and quickly summarize complicated data; and will provide innovative thinking and leadership in policy solutions. The analyst must be able to work independently, meet deadlines and produce work of the highest quality and integrity.

This is a full-time position and salary will be commensurate with experience. Benefits include health insurance, retirement plan, flexible work schedules, paid sick days and generous time off. NJPP is an equal opportunity employer. Women and minorities are strongly encouraged to apply.

### Description of duties:

- Play a leadership role in the collection, analysis (both quantitative and qualitative), reporting on and dissemination of state and local data related to the issues of poverty and the working poor; good jobs and economic development. Produce substantial research reports and shorter analyses, briefs and blogs that are timely, accessible, and easily understood by a range of audiences.
- Act as NJPP's liaison to statewide coalition efforts and partner with other nonprofit organizations. Monitor policy developments and trends.
- Educate and provide technical assistance to policymakers. Prepare and deliver legislative testimony.
- Present policy and research to a variety of audiences, including stakeholders, policymakers, advocacy organizations and news media.
- Assist and support other staff in quantitative data analysis and research quality control.
- Pursue a research and policy agenda and strategies that advance fiscal policies aimed at fairness, innovation and cost-effectiveness in progressive programs that create an environment that increases the opportunities for all New Jerseyans to prosper.

### Applying

Interested applicants should submit a cover letter, resume and 3-5 writing samples to NJPP President Deborah Howlett at [howlett@njpp.org](mailto:howlett@njpp.org). No phone calls, please.